

The Garden City Practice – Patient Participation Group Meeting 8 – Tuesday 20 January 2015

In attendance: Tony Baird, David Ball, Natalie Cox, Sarah Ellingworth, Robert Frost, Suzanne Meenan, Tony Powell, Rupen Shah, Dr. Peter Shilliday, Shev Smith

Apologies: Sarah Gaynor, Janet Gibson

15.01. Welcome

DB welcomed everyone to the meeting and noted the resignation of Pamela King, although Pamela had agreed to join the Reference Group. Members introduced themselves to the group.

15.02. Minutes of Meeting 4 November 2014

The Minutes of the last meeting were approved and signed.

15.03. Matters arising

All actions from the last group had been dealt with.

15.04. Declarations of interest

No declarations of interest were declared.

15.05. Matters Arising from the AGM

The group considered the AGM had been successful even though attendance was not large. It was noted that there was some overlap between the PPG review of the year and that of the Practice and it was agreed to make appropriate changes to the agenda in 2016. It was noted that as a result of discussions at the AGM that the PPG needed to revisit the issues of the virtual group and the constitution of the PPG. DB agreed to take both of these issues forward.

DB thanked Natalie Cox for taking the minutes in the unavoidable absence of the PPG secretary.

It was suggested that Lynda Dent/Mark Edwards might attend the 2016 AGM.

15.06. Property Relocation Strategy

Dr Peter Shilliday (PS) gave the PPG a presentation relating to the Property Relocation Strategy of the Practice. PS pointed out that the Practice was operating from three surgeries, each in a converted house. Registered patient numbers had grown from 7,600 ten years ago to 9,700 today. In these circumstances the current surgeries are becoming increasingly not fit for purpose and they present a range of challenges, including:

- 4 out of 10 consultation rooms are upstairs with no lifts
- Limited options to put on more surgeries despite growing patient numbers
- Doctors/nurses often having to work as the only doctor/nurse on site
- No space for the Practice to provide specialist services
- Limited capacity to support medical students
- No office space for doctors/nurses to work in when they are not conducting surgeries
- No space for meetings/training events
- No staff facilities – kitchens, rest areas
- Very restricted staff parking and no patient parking

The Practice receives good patient feedback but recognises it could provide a much wider range of services if it had purpose built premises.

With this in mind, the practice has looked at a number of possible options over the years, including the new Sainsbury's building, the building that is now the Doctors' Tonic, Campus East and the Norton Building but none has proved acceptable for one reason or another.

The Practice continues to look for new premises but any new location must provide sufficient and appropriate space, be in a location central to the three current surgeries and with good public transport links and on-site parking. This does represent quite a challenge to the Practice but the Practice will continue to make efforts to find new premises. The PPG was sympathetic to the concerns of the Practice and supportive of the efforts to find a new location. If the Practice can find an appropriate location, the partners and staff would want to consult with patients in relation to the available options. The PPG agreed to facilitate and chair any public meetings that the Practice might plan to hold. SE to contact DB at the appropriate time. A copy of the slides that PS used during his presentation is attached to these minutes.

15.07. Any other business

There was no other business

15.08. Dates of future meetings

10 March
12 May
14 July
8 September
10 November
12 January 2016 (2nd AGM)

ACTIONS

- **DB to set up a meeting with SS and SM to discuss the virtual group.**
- **DB to set up a meeting with RS (and JG if available) to discuss PPG constitution. Dr. Archdeacon can offer support at a later stage if necessary.**
- **SE to contact DB if it is appropriate to set up a public meeting.**